

Lake Kanasatka Watershed Association (LKWA)  
Nominating Committee Charter (“Charter”)

The purpose of the Nominating Committee is to identify, recommend and recruit Board member candidates for LKWA.

- Recruiting, reviewing, nominating and recommending candidates for election to the Board to fill vacancies on the Board as they occur.
- Reviewing candidates proposed by the Board and members and conducting appropriate inquiries into the background and qualifications of any such candidates with the goal of creating a balance of knowledge and experience.

The Committee should be formed 6 months prior to the election which is to be held at the annual meeting of LKWA. The Committee will meet at such times as it deems necessary to fulfill its responsibilities. The Committee should have no less than three (3) members, comprised of two (2) current directors who are not up for re-election at the next annual meeting, and one non-director association member.

### **Board of Director Candidate Guidelines**

Nominations may be submitted to the Nominating Committee by LKWA members and Directors.

The Committee will consider and evaluate each candidate based upon the following criteria:

- Whether the candidate has knowledge of LKWA and issues affecting LKWA.
- Whether the candidate would be willing to apply sound, objective and independent judgment, and to assume broad fiduciary responsibility.
- Whether the candidate would be willing to commit the time necessary to fulfill the duties of Board membership.
- Whether the candidate has any prohibitive relationships or conflicts of interest.
- Whether the candidate is able to develop a good working relationship with other Board members and contribute to the Board’s working relationships with LKWA members.

### **Nomination Procedures**

LKWA members who wish to recommend to the Nominating Committee a candidate for election to the Board of Directors should send their recommendation to [lkwamail@gmail.com](mailto:lkwamail@gmail.com) or LKWA, PO Box 774, Center Harbor, NH 03226 Attn: LKWA Secretary. The Secretary will forward all such letters to the members of the Nominating Committee. Self-nominations are acceptable. The recommendation must contain the following information about the candidate: Name; current residence address(es), phone number and email address; a brief statement of the nominee’s suitability for position, and written consent of the nominee to serve as a director of LKWA, if elected. In order to provide sufficient time to enable the Nominating Committee to evaluate candidates prior to LKWA’s annual meeting, the Secretary must receive the written recommendation no later than sixty (60) days preceding LKWA’s annual meeting. Any LKWA

member who wishes to participate in the Nominating Committee can contact the Secretary in the same manner, within six (6) months prior to the LKWA annual meeting.

The Committee will review the composition of the current board and identify the number of open positions for the next election. The Committee may set an upper limit on the number of candidates to be put on the slate and will propose a slate of candidates equal to the number of openings on the Board. Criteria for selection may include: willingness to devote time and to contribute constructively to Board activities; qualifications comparable to those necessary for each position or qualifications to needed to fulfill Board requirements. The Committee will interview the candidates that it identifies as being best qualified for current needs and verify that the proposed candidate is willing to stand for election and to serve if elected.

Adopted April 20, 2023